

# Resumé Prewrite: Build your highlight reel

Brainstorm 3-5 professional accomplishments that you can plug into your resumé or adapt for cover letters & online applications.

## Highlight Reel Do's and Don'ts

- |   |                                                              |   |                                                         |
|---|--------------------------------------------------------------|---|---------------------------------------------------------|
| ✗ | It could apply to any teacher                                | ✓ | It's specific (but jargon-free)                         |
| ✗ | It's vague, or uses jargon a non-teacher wouldn't understand | ✓ | It portrays you as a leader                             |
| ✗ | It doesn't illustrate your impact                            | ✓ | Bonus: It shows quantifiable impact (usually #s or %s!) |

Check out the difference between these examples.

### MEH...

- "I teach literacy to 4th-grade students."
- "I drive student growth"
- "I ensure all my students meet grade-level standards"
- "I am my team's Grade Level Chair."
- "I build Science lessons from scratch."
- "I consistently use new technology in the classroom"
- "I communicate regularly with parents and families."

### YES!

- "I co-created a new 4th-grade literacy curriculum that was adopted by the entire district."
- "My students' Math growth beat the state average by x% last year."
- "My Science lessons have been downloaded over x times with a 5-star rating on Teachers Pay Teachers."
- "I am on the committee that vets new EdTech tools, so I understand what stakeholders look for when deciding what to purchase."
- "I led a virtual workshop for students and families during Covid-19 that led to an increase in student participation."

Try it yourself, and remember...it's okay to brag!

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